



# Chicago Metropolitan Agency for Planning

## Agenda Item No. 4.1

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## MEMORANDUM

**To:** CMAP Board and Committees  
**From:** CMAP Staff  
**Date:** March 4, 2015  
**Re:** Local Technical Assistance Program Update

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The CMAP Board and committees receive regular updates on the projects being undertaken through the Local Technical Assistance (LTA) program, including those receiving staff assistance and grants. To date, 157 local projects have been initiated. Of these, 98 projects have been completed, 48 are fully underway, and 11 will get actively underway in the near future.

Further detail on LTA project status can be found in the attached project status table. Projects that appear in this document for the first time, or that were recently completed, are noted and highlighted in italics.

ACTION REQUESTED: Discussion



## Projects Currently Underway

Project	CMAP lead	Timeline	Assistance type	Status and notes
Algonquin-Carpentersville Fox River corridor plan (see <a href="#">website</a> )	Brian Daly	May 2014-Aug. 2015	Staff assistance	Staff has begun drafting the recommendations memo. A MetroQuest survey for the project is currently open for stakeholder input.
Arlington Heights bicycle-pedestrian plan (see <a href="#">website</a> )	John O'Neal	May 2014-June 2015	Staff assistance	Incorporated Steering Committee, Pace, and Metra comments on draft existing conditions report. Currently working to incorporate additional Steering Committee comments. Created online map of MetroQuest survey. Scheduled and created outreach materials, instruction booklet, and charrette maps for upcoming public Visioning Workshop (March 12).
Barrington area bikeway feasibility study	Jack Pfingston	June 2014-June 2015	Consultant assistance	A public open house was held February 5 in Hoffman Estates and was attended by 30 people. Input from the open house was included in the construction of evaluation criteria for the five candidate routes. All routes will be evaluated and scored in March, and narrowed to two finalists.
Berwyn parking study (see <a href="#">website</a> )	Lindsay Bayley	Nov. 2013-Sept. 2015	Staff assistance	Existing Conditions Report draft under internal review.
Berwyn zoning revisions (see <a href="#">website</a> )	Kristin Ihnchak	Jan. 2013-May 2015	Staff and consultant assistance	The draft zoning code is undergoing legal review prior to being submitted to Berwyn staff.
Blue Island capital improvement plan	Evy Zwiebach	Apr.-Dec. 2015	Staff assistance	Scoping is underway, with kickoff expected in April.
Calumet Park planning priorities report	Sam Shenbaga	TBD	Staff assistance	Scoping is underway.
Campton Hills zoning and subdivision regulations	Kristin Ihnchak	Jul. 2014-Oct. 2015	Consultant assistance	The project has been put on pause and will be picked back up in April.
CMMC infrastructure prioritization	Martin Menninger	Nov. 2014-Apr. 2015	Staff assistance	A meeting of the infrastructure subcommittee on February 19 narrowed the potential project list further. Further discussion of the remaining projects will occur when the TIGER call for projects is released in March.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Carol Stream comprehensive plan (see <a href="#">website</a> )	Trevor Dick	Feb. 2014- July 2015	Staff assistance	A public visioning workshop is scheduled for March 11.
Chicago Pilsen-Little Village neighborhood plan (see <a href="#">website</a> )	Evy Zwiebach	Dec. 2013- Sept. 2015	Staff assistance	The final Existing Conditions Report was published on the project website. The team continues to prepare for upcoming community engagement, including community workshops in the spring.
<i>Chicago Pullman National Historic Park transportation plan</i>	<i>Lindsay Bayley</i>	<i>TBD</i>	<i>Consultant assistance</i>	<i>Newly added to monthly report. RFP development underway, with release expected in March.</i>
Chicago West Pullman neighborhood plan	Evy Zwiebach	Oct. 2014- Sept. 2015	Consultant assistance	The second Steering Committee meeting was held on February 23. The consultant team is currently working on developing the key recommendations and initial concept plans.
Chicago Heights comprehensive plan (see <a href="#">website</a> )	Kendra Smith	Apr. 2013- May 2015	Staff assistance	Public Open House held February 18. Staff is prepping for a late March public hearing with the City Plan Commission.
Chinatown neighborhood plan (see <a href="#">website</a> )	Stephen Ostrander	Apr. 2013- Mar. 2015	Staff assistance	CMAP staff continued laying out the plan for final publication. CMAP staff and main community partner met with Chicago Community Trust on February 16 as part of application to Trust's sustainable development grant program for community-based projects (if successful, grant will fund a full-time community position focused on implementation of plan).
Cicero comprehensive plan (see <a href="#">website</a> )	Jonathan Burch	Apr. 2014- June 2015	Consultant assistance	A visioning meeting has been scheduled for March 11.
Crete comprehensive plan	Jack Pfingston	May 2014- Nov. 2015	Consultant assistance	Data collection and stakeholder interviews continue. A public workshop held February 19 was well-attended, with approximately 50 participants.
Crystal Lake transportation plan (see <a href="#">website</a> )	Nora Beck	Mar. 2014- June 2015	Staff assistance	City staff are reviewing the draft existing conditions report, which is anticipated to go to the project Steering Committee in March.
Dixmoor planning prioritization report (see <a href="#">website</a> )	Jessica Gershman	Jan. 2014- Mar. 2015	Staff assistance	Village Board reviewing final report, with discussion and approval scheduled for Board meetings the week of March 9.

Project	CMAP lead	Timeline	Assistance type	Status and notes
DuPage County / Addison Homes for a Changing Region project	Kendra Smith	Sept. 2013-Mar. 2015	Staff assistance	Program partners are reviewing final draft plan.
DuPage County / Hanover Park Homes for a Changing Region project	Drew Williams-Clark	Nov. 2014-Oct. 2015	Consultant assistance	Consultants began data collection and stakeholder interviews in February.
DuPage County Elgin-O'Hare bicycle and pedestrian planning	John O'Neal	May 2015-Sept. 2016	Consultant assistance	An RFP was released in February, with responses due in March. Board approval of consultant selection is expected in May.
DuPage County sustainability guide (see <a href="#">website</a> )	Louise Yeung	June 2014-July 2015	Staff assistance	Draft existing conditions report is under internal review.
Elmwood Park zoning assessment	Patrick Day	Nov. 2014-Aug. 2015	Staff assistance	A Steering Committee meeting to kick off the project was held on February 9. Stakeholder interviews are scheduled for completion in March.
Endeleo Institute planning priorities report	Kendra Smith	Feb.-Oct. 2015	Staff assistance	Staff has met with Endeleo, City of Chicago and various program partners to finalize scope. Public engagement strategy and market study scoping currently underway.
Fox Lake planning priorities report	Jack Pflingston	Dec. 2014-June 2015	Staff assistance	Stakeholder interviews took place during the weeks of February 9 and 16, with a summary document of the interviews expected in early March.
Franklin Park comprehensive plan	Kate Evasic	Apr. 2015-June 2016	Staff assistance	Scoping underway.
Glenview natural resources plan	Brian Daly	Feb.-Dec. 2015	Staff assistance	Scoping underway, with startup expected in March. Board approval of consultant selection is expected in May.
Governors State University green infrastructure plan	Holly Hudson	May 2015-May 2016	Consultant assistance	Scoping is complete. A MOU with Governors State University has been executed. RFP release is expected in early March.
Harvard comprehensive plan (see <a href="#">website</a> )	Nora Beck	May 2014-Nov. 2015	Staff assistance	Public kick-off meeting scheduled for March 5. CMAP staff drafting existing conditions report.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Huntley zoning update	Patrick Day	May 2015-Apr. 2016	Consultant assistance	RFP was released February 6, with a February 28 deadline for bids. Board approval of consultant selection is expected in May.
Kane County health impact assessment (see <a href="#">website</a> )	Stephen Ostrander	July 2014-Mar. 2015	Staff assistance	CMAP staff and Kane County staff presented main findings to Village of Carpentersville Board on February 3, and began finalizing HIA report document.
<i>Kane County transit plan implementation (see <a href="#">website</a>)</i>	<i>Trevor Dick</i>	<i>July 2012-Feb. 2015</i>	<i>Staff assistance</i>	<i>Newly completed. The report was presented to the County Transportation Committee on February 17.</i>
Lake County Route 53/120 land use plan (see <a href="#">website</a> )	Jason Navota	Nov. 2013-Dec. 2015	Staff and consultant assistance	The land use planning effort is underway. Existing Conditions Assessment is nearly complete. Updated market projections and conservation, restoration, and mitigation priorities are complete. Preliminary Corridor land use scenarios have been developed and discussed individually with municipalities. A Plan implementation strategy is being researched and developed. The IL Route 53/120 Corridor Plan Land Use Committee met for the fifth time on February 5.
Lake County / Round Lake Homes for a Changing Region project (see <a href="#">website</a> )	Stephen Ostrander	July 2014-Oct. 2015	Staff assistance	Main project team (CMAP, MPC, MMC, and Lake County Community Foundation) determined and began drafting potential recommendations for plan, to be presented to participating communities and other partners in March.
Lemont development review process analysis	Jake Seid	Jan.-May 2015	Consultant assistance	Project was kicked off in late February.
Lyons comprehensive plan (see <a href="#">website</a> )	Jason Navota	July 2013-Mar. 2015	Staff assistance	Final plan has been reviewed by the Village and Steering Committee and is being formatted. Public open house was held on January 27, and public hearing and adoption are anticipated for March.
McHenry County Comprehensive Economic Development Strategy	Jonathan Burch	Jan.-Sept. 2015	Staff and consultant assistance	CMAP has engaged VSKA to provide assistance during the existing conditions evaluation and is coordinating the work between the Rockford Regional Economic Development District, McHenry County, and VSKA.
North Aurora comprehensive plan	Jack Pflingston	Jan. 2014-Apr. 2015	Consultant assistance	Steering Committee met February 25 to discuss draft subarea plans; remainder of draft plan elements expected in mid-March.
North Chicago comprehensive plan (see <a href="#">website</a> )	Jake Seid	May 2014-Sept. 2015	Staff assistance	Existing conditions report under discussion with City staff.

Project	CMAP lead	Timeline	Assistance type	Status and notes
Oswego-Montgomery-Yorkville shared services study (see <a href="#">website</a> )	Louise Yeung	May 2014-July 2015	Staff assistance	Currently supporting staff in developing and executing sharing agreements; drafting Shared Services report; preparing a memo on shared agreement contract language.
Park Forest zoning revisions (see <a href="#">website</a> )	Kristin Ihnchak	June 2013-Aug. 2015	Staff and consultant assistance	The project team is drafting the Unified Development Ordinance (UDO).
Pingree Grove comprehensive plan	Jack Pfingston	Aug. 2014-Aug. 2015	Consultant Assistance	Draft existing conditions report currently under review; Steering Committee will meet to discuss the draft March 12.
Regional truck permitting project	Jessica Gershman	Jan. 2015-June 2016	Consultant assistance	RFP for consultant services was released in February, with a pre-bid meeting held February 17. Bid submissions are due March 13. Board approval of consultant selection is expected in May.
Richton Park zoning revisions	Jake Seid	Nov. 2014-June 2015	Consultant assistance	Consultant will complete stakeholder interviews and public workshops in January and February, and begin to assess the existing Zoning Ordinance and research best practices for the revised document.
Roselle comprehensive plan	Dan Olson	Jan.-Dec. 2015	Consultant assistance	Consultant selection approved at the February Board meeting.
Rosemont comprehensive plan (see <a href="#">website</a> )	Sam Shenbaga	Oct. 2013-May 2015	Staff assistance	Draft plan completed and internal CMAP review completed. Plan to be sent to Village first week of March, and also to be shared with RTA, Metra, Pace, and Forest Preserve District.
South Elgin zoning update	Jake Seid	Oct. 2014-May 2016	Staff assistance	The project team is scheduling stakeholder interviews for March and has begun its review of existing conditions.
SSMMA Calumet Green Manufacturing Partnership	Brian Daly	May 2014-Apr. 2015	Staff and consultant assistance	CMAP and SSMMA have reviewed the Chicago Jobs Council's drafts of its existing conditions report and sustainability matrix.
SSMMA Complete Streets plan	John O'Neal	July 2014-Aug. 2015	Staff assistance	Finalized 35 community maps for gathering input from local jurisdictions. Completed questionnaire (to accompany maps). Shared input materials with all 35 communities, and FPDC, FPDWC, Metra, and Pace. Began planning for focus group meeting with major stakeholder organizations.
Steger planning priorities report	Jonathan Burch	Feb. 2015-Oct. 2015	Staff assistance	Project kickoff presentation to the Village Board and Village Manager occurred February 17. The existing conditions evaluation is underway.
Summit comprehensive plan (see <a href="#">website</a> )	Nora Beck	Dec. 2013-Mar. 2015	Staff assistance	Public hearing on draft plan was held on February 17. CMAP staff await Village's timing for Village Board consideration of the plan.

Project	CMAP lead	Timeline	Assistance type	Status and notes
UIC multimodal transportation plan (see <a href="#">website</a> )	Lindsay Bayley	June 2013-Mar. 2015	Staff assistance	Final plan approved by Steering Committee on February 3 and is being formatted.
<i>Villa Park zoning ordinance</i>	<i>Patrick Day</i>	<i>TBD</i>	<i>Consultant assistance</i>	<i>Newly added to monthly report. RFP development underway and release expected in March.</i>
Waukegan subarea plan (see <a href="#">website</a> )	Stephen Ostrander	Oct. 2012-Mar. 2015	Staff assistance	CMAP staff awaited City's decision on timing of final presentation of plan to City Council for approval.
West Suburban Chamber of Commerce and Industry cargo-oriented development plan	Evy Zwiebach	June 2014-June 2015	Staff assistance and small contract	No update.
Westchester zoning ordinance	Kristin Ihnchak	Nov. 2014-Oct. 2015	Consultant assistance	A follow up meeting with the Steering Committee took place on February 26. The consultant team is analyzing existing conditions.
Winthrop Harbor comprehensive plan (see <a href="#">website</a> )	Sam Shenbaga	Sept. 2014-Sept. 2015	Staff assistance	Existing conditions report draft completed and undergoing internal review. Report to be sent to Village and Steering Committee for review in mid-March.
Zion comprehensive plan	Nora Beck	Feb. 2014-May 2015	Consultant assistance	Consultant working on city-wide plan components for the comprehensive plan.

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